GRADUATE STUDIES ADMISSION

Admission Requirements

1. Official and original Transcript of records (TOR) showing good academic standing.
2. Photocopy of the diploma.
3. Submission of two (2) sealed recommendation letters from current/former employers or former professors.
4. Submission of a one (1) page, single spaced essay on his/her reasons for taking graduate studies, his/her area of concentration and why.
5. Satisfactory performance in the Graduate Level Test (GLT).
6. Honor able Dismissal.
7. International Student applicants need to secure the necessary visas and undergo English Language assessment.

Application Procedures

1. Graduate studies applicants must present their Transcript of Records (TOR) and photocopy of diploma to the Admissions and External Relations Office (AERO).
2. After initial evaluation, they will be required to take the Graduate Level Test (GLT).
3. Results will be released one (1) week after taking the GLT.
4. After results verification, Graduate Studies applicants must submit requirements to the AERO:
   - Original Transcript of Records
   - Honorable Dismissal
   - Two (2) sealed recommendation letters
   - Photocopy of the diploma
   - One (1) page essay stating reasons for taking graduate studies
5. The Dean/Department Chair/Program Head will perform final interview and evaluation.
6. The applicant is then advised to return to AERO for the letter of acceptance and enrollment instructions.

Admission Policies

- Applicants to the master’s program must have graduated with a bachelor’s degree in a relevant field of specialization with a general weighted average of 2.00 or better.
- Applicants to the doctoral program must have graduated with a master’s degree in a relevant field of specialization with a general weighted average of 1.75 or better.
- Applicants who are applying for a graduate program which is not related to their undergraduate degree shall be required to take nine (9) to eighteen (18) prerequisite units of undergraduate courses.
- Applicants whose general weighted average is below the required grade may be admitted on probation for one semester on non-degree status. If they fail any course during the probation period, they will not be allowed to proceed with their graduate studies. If they pass all their courses, they may shift to degree status.
• Applicants should pass the qualifying standardized examination, the Graduate Level Test (GLT).
• For Master of Arts in Nursing, applicants must be registered nurses to qualify.
• Students on probation are considered on Non-Degree status.
• Latin Honor awardees qualify for entrance scholarships for Suma Cum Laude, Magna Cum Laude and Cum Laude.

Policies for International Students for Graduate Studies
• Non-Filipino citizens should satisfy all the requirements of the Philippines and of FEU concerning international students.
• As FEU students, they are expected to observe and recognize the distinctive philosophy, vision and mission of the University.
• International students must satisfy all the same basic admission requirements of Filipino students.
• International students must have a student visa or any other authorized visa by the Bureau of Immigration.
• For those who come from countries where English is not the medium of instruction, they must undergo English language assessment by the Center for English Language Studies (CELS), and take the Intensive English Language Course (INTELAC) if needed.

Graduate Studies Applicants who can be admitted on Probation
• Applicants whose general weighted average falls below 2.0 for Master’s and 1.75 for doctoral programs.

GRADUATE LEVEL TEST AND LAW SCHOOL QUALIFYING TEST SCHEDULE

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<tr>
<th>TEST DATES</th>
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<tbody>
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<td>March 17, 2012</td>
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