



FAR EASTERN UNIVERSITY

ADMISSIONS AND FINANCIAL ASSISTANCE

General Guidelines for the Enrollment Procedure

1. Visit the University Admissions and Financial Assistance Office for the submission of requirements, program tagging of the final degree program, and the selection of class schedule on your scheduled date of enrollment.

- **For Local Students:**

1. Grade 12 report card
2. Certification of Good Moral Character from the School
3. Photocopy of NSO / PSA Birth Certificate
4. Certificate of Graduation / Copy of Diploma
5. For Passers of Philippine Educational Placement Test (PEPT) or Alternative Learning System Accreditation and Equivalency (ALS A&E)
 - 5.1 *Certificate of Passing*
 - 5.2 *Certificate of Rating*
 - 5.3 *Photocopy of Diploma (For ALS A&E passers)*
6. Original copy of the deposit slip of the reservation fee.

- **For International Students:**

1. Senior High School credentials / Form 138 / Transcript of Records, **AUTHENTICATED** by the Philippine Foreign Service Post located in the student applicant's country of origin or legal residence.
2. Certificate of Good Moral Character from the School / Police Clearance from the country of origin/departure, **AUTHENTICATED** by the Philippine Foreign Service Post located in the student applicant's country of origin or legal residence.
3. Certificate of Graduation / Copy of Diploma, **AUTHENTICATED** by the Philippine Foreign Service Post located in the student applicant's country of origin or legal residence.
4. Birth Certificate / Household Register, **AUTHENTICATED** by the Philippine Foreign Service Post located in the student applicant's country of origin or legal residence.
5. A notarized affidavit of support including bank statements or notarized notice of grant for institutional scholars to cover expenses for the student's accommodation and subsistence, as well as school dues and other incidental expenses.
6. Five (5) Copies of the Student's Personal History Statement (PHS) duly signed by him, both in English, and his national alphabet accompanied by his personal seal, if any, and containing among others, left and right thumbprints and a 2X2 inch photograph on plain white background taken not more than six months prior to submission.

7. Honorable Dismissal / Transfer Credentials (for Transferees)
8. Photocopy of data page of the student's passport showing date and place of birth, and birth certificate or its equivalent duly **AUTHENTICATED** by the Philippine Foreign Service Post.
9. 2x2 pictures (3 pieces)
10. Copy of INTELAC/ TOEFL/ IELTS/ TOEIC Certificate
11. For tourist visa holders, authorized stay must be valid up to 30 days upon submission for students' visa conversion processing.
12. Submit all visa requirements and school credentials at AFA for enrollment.

Note: All credentials should be in English or with English translation.

In the likelihood that the Report Card (Form 138) is not yet available during the scheduled date of enrollment, the applicant should secure a **Certification** of expected date of **Graduation** from the Principal's Office or a **Certification** that the student is included in the **graduating class** from the Registrar's Office. Student should fill out the waiver of credentials to be secured from the AFA office prior to enrollment.

Below are the Undergraduate Programs of the University:

Institute of Accounts, Business, and Finance

Bachelor of Science in Business Administration

- Entrepreneurial Management Track
- Leadership and Human Capital Management Track
- Business Analytics Track
- Financial Management Track
- Marketing Management Track

Bachelor of Science in Accountancy

Bachelor of Science in Internal Auditing

Institute of Architecture and Fine Arts

Bachelor of Science in Architecture

- Building Construction Track
- Housing Design Track
- Urban Design Track

Bachelor of Fine Arts major in Studio Arts

Bachelor of Fine Arts major in Visual Communication

Institute of Arts and Sciences

Bachelor of Arts in Communication

- Convergent Media Track
- Digital Cinema Track

Bachelor of Arts in Language and Literature



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- Language Studies Track
- Literature Studies Track

Bachelor of Arts in Interdisciplinary Studies

- Global Development and Sustainability Track
- Philippine Art, Culture, and Society Track
- Urban Spaces and Transitions Track

Bachelor of Arts in International Studies

- International Development and Cooperation Track
- International Relations and Diplomacy Track

Bachelor of Arts in Political Science

- Philippine Politics and Foreign Relations Track

Bachelor of Science in Applied Mathematics

- Data Science Track
- Information Technology Track

Bachelor of Science in Biology

- Medical Biology Track
- Microbiology Track
- Systematic Biology Track

Bachelor of Science in Medical Technology

Bachelor of Science in Psychology

Institute of Education

Bachelor of Elementary Education

Bachelor of Secondary Education major in English

Bachelor of Secondary Education major in Mathematics

Bachelor of Secondary Education Major in Science

Bachelor of Science in Exercise and Sports Science Major in Fitness and Sports Management

Bachelor of Physical Education

Bachelor of Special Needs Education

Institute of Nursing

Bachelor of Science in Nursing

Institute of Tourism and Hotel Management

Bachelor of Science in Hospitality Management

- Culinary Management Track
- Hotel Operations Track

Bachelor of Science in Tourism Management

- Events Management Track
- Travel and Tours Management Track



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FEU MAKATI

Bachelor of Science in Business Administration

- Financial Management Track
- Marketing Management Track
- Business Analytics Track

Bachelor of Science in Internal Auditing

Bachelor of Science in Accountancy

2. Pay the fees.

Modes of Payment:

- FEU Cashiers (Manila or Makati branch) accept Over-the-Counter (OTC) payments via cash, Manager's Check, any Visa/MasterCard and BPI-EPS.
- Over-the-counter (OTC) payments through the following partner banks:
- For **BPI** – Use the BILLS PAYMENT option
- For **Metrobank** – Use the GREEN payment slip only
- For **Security Bank** – Use the PAY BILLS option

Outside the Philippines:

Bank of the Philippine Islands

Account Name: Far Eastern University

Current Account Number: 1581-0006-73

Swift code: BOIPHMM

3 – 6. Secure the following: (Note: These steps can be interchanged.)

- Medical Examination
- University ID
- Student Portal Password Creation
- Uniform Fitting

Thank you.



ADMISSIONS DIRECTOR

Admissions and Financial Assistance

Trunkline Number: 849-4000 loc. 273/274 Email

Address: admissions@feu.edu.ph