



FAR EASTERN UNIVERSITY

March 18, 2020

**To the FEU Community:**

In light of the government's imposition of an Enhanced Community Quarantine between 17 March and 14 April 2020, and in order to ensure the health, safety, and well-being of all the members of the FEU community, all FEU schools are adopting the following measures:

**1. The continuation of learning that is not dependent on access to the internet**

Realizing that everyone is having to adjust to and cope with a host of COVID-19 related challenges, including its psychological impact and the home-quarantine conditions, FEU is suspending online classes while continuing with online learning activities during the quarantine period.

Hence, faculty are instructed to provide students with reasonable assignments, such as readings, guide and review questions, and projects, so that those who have the resources at home as well as the time and inclination are enabled to continue with their learning journeys. (All these assignments must be doable offline, and neither online submissions nor online quizzes or exams are allowed.) Faculty are also urged to make themselves available and accessible to students who may wish to engage or consult them on FEU-on-Canvas or by email.

For their part, students are encouraged – to the extent that they can – to continue to take up their learning activities (as this can be a healthy distraction) and share the assignments with classmates who may be in more difficult circumstances.

**2. Work-at-home and salary provisions**

All FEU schools will be closed during the quarantine period, each manned only by a skeletal workforce, with stringent health, work safety, and security measures in place. Only designated employees of departments with extremely important, necessary, and urgent functions will be allowed limited access for specified time periods.

All academic and non-academic staff will work at home and receive regular pay. Contractual staff (such as graduate assistants, janitors, and security guards) who are classified by existing labor standards as operating in a "no-work, no-pay" framework will be extended financial assistance.

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Please be assured that we are doing our utmost to keep the community safe. These are not normal times and, in terms of scale and depth of consequences, possibly a once-in-a-lifetime event, the economic impact of which will be great. I call on all members of our community to practice charity and compassion in this trying period.

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