



# FEU

Corporate Affairs

**Date:** August 25, 2020

**To:** FEU Community

**From:** Corporate Affairs

**Subject:** Use of A4 Size Paper for Legal and Printed Documents

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Please be guided that as agreed by the Management Committee last November 6, 2019, all FEU Group of Schools will use the **A4 Size Paper for all legal and printed documents**, such as contracts and minutes of the meeting.

A4 Size Letterhead of FEU Manila, FEU Makati and FEU Public Policy Center were designed by the FEU Publications. These are available in our supply room.

For your strict compliance.

  
*Senior Vice President  
Corporate Affairs*